

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON OCTOBER 11, 2017 AT 4:00 PM.**

Members Present: Carl Annese, Jim Brock, Harold Stalker, Vin Karl, Paul Romano

Also Present: Rob Esche, Anthony Obernesser, Luann Horton-Murad, Michael Potrzeba, Cecelie Pikus, Kevin Martin, Peter Rayhill and Rick Redmond

Excused: Mark Mojave

Absent: Joanne Gerace

Authority Business:

Meeting comes to order at 4:04 pm.

Jim makes a motion to approve the minutes from 2/7/17. Harold seconds, all in favor.

Jim makes a motion to approve the minutes from 3/26/17. Harold seconds, all in favor.

Harold makes a motion to approve the minutes from 5/3/17. Jim seconds, all in favor.

Jim makes a motion to approve the minutes from 9/13/17. Harold seconds, all in favor.

Mike presents the numbers to the Authority, including their CAP fund figures, bank balances, budget vs. actual. Harold makes a motion to approve the budget transfer of \$5,000 from expense category 2000: Authority Designated to expense category 2270: Water. Jim seconds, all in favor.

Mike also passes out vouchers to be signed.

Vin makes a motion to nominate Mark Mojave as Treasurer of the AUD Authority. Harold seconds, all in favor. Vin makes a motion to allow him to be an approved signer, as treasurer. Harold seconds, all in favor.

The NYS DOT has offered to pay the Authority \$2,925 for 15 feet on the corner of Charles Street and Oriskany St W. Jim makes a motion to accept the NYS DOT price. Harold seconds, all in favor.

Mike discusses switching over the Authority's bank to Adirondack Bank. Mike explains that the loan will have to stay with M&T, but that the other three accounts can switch from Bank of Utica to Adirondack Bank. Jim makes a motion to approve going forward to change the Authority's bank to Adirondack Bank. Vin seconds, all in favor. Jim makes a motion to have all 7 Authority members as signers on the new account. Harold seconds, all in favor.

Kevin discusses different elements from the Public Authority Law. Kevin Martin passes around the Acknowledgement of Fiduciary Duties and Responsibilities. Kevin also distributes the Conflicts of Internal Disclosure form for the Authority to review. Jim makes a motion to approve the Conflicts of Internal Disclosure form. Vin seconds, all in favor. Kevin also distributes an evaluation of board performance form, to be anonymously submitted in the coming weeks. Kevin distributes the authority budget office policy guidelines to all Authority members. Next month, all Authority members will have to sign it.

Anthony provides the Authority with a construction update. He says that the plaza is on schedule. He explains that, in order to be ADA-compliant, one of the ticket booths needs to be lowered. Anthony also states that the suites will be ready in time for opening night.

Rob provides the Authority with an update on the LED Sign for Adirondack Bank Center. The planned timeline for installation of a fully controllable LED sign is 6 – 8 weeks that will work with the existing LumenPulse outdoor lighting.

Carl discusses what to do with the remaining limestone and marble that was salvaged from the West End Expansion Project. Due to the size and weight of it, it is not easily moved. The Authority agrees to let Anthony discuss with the contractors to dispose of the limestone and marble as long as it doesn't cost the Authority any additional funds

Jim makes a motion to go into executive session at 6:12 pm. Paul seconds, all in favor.

Jim makes a motion to come out of executive session at 6:25 pm. Paul seconds, all in favor.

Meeting comes to a close at 6:26 pm.